

# ANNUAL ATTENDANCE REPORT

## SCHOOL YEAR 2008-2009



<p><b>1. Total number of days lost through student absence in the entire school year up to and including the date the school closes.</b></p> <p>EXPLANATION:</p> <p>1. Add up all absences for all students in school year and give final total in days.</p> <p>2. A day's absence is where a student was marked absent for the day in the school records in accordance with existing procedures in the school. If your school records half day absences and the information is readily available, the total of these should be expressed in whole day equivalents for inclusion in the report.</p>	
<p><b>2. Total number of students who were absent for 20 days or more during the school year.</b></p>	
<p><b>3. Total number of students expelled in respect of whom all appeal processes have been exhausted or not availed of during the school year.</b></p>	
<p><b>4. Total number of students who were suspended during the school year.</b></p>	

*Note : For questions 1-4 above, please exclude data on students attending PLC or adult education courses, but include data on students over 16 years.*

<p><b>I certify that this return is in accordance with school records</b></p>	
<p><b>Signed:</b> _____ (Principal /Secretary/Chairperson, on behalf of the Board of Management)</p>	<p><b>Date:</b> _____</p>

**Reports to be submitted by one of the following methods:**

<p><b>Online</b></p>	<p><a href="http://www.schoolreturn.ie">www.schoolreturn.ie</a></p>	<p><b>E-mail</b></p>	<p><a href="mailto:schoolreturn@newb.ie">schoolreturn@newb.ie</a></p>
<p><b>Post</b></p>	<p>Please use prepaid envelope</p>		

**If you have any queries, please contact our Helpline at 1890 36 36 66**

**Please complete and submit by 26.06.09 (Post Primary), 10.07.09 (Primary)**

# TUAIRISC BHLIANTÚIL AR THINREAMH SCOILBHLIAIN 2008-2009



<p><b>1. Líon iomlán laethanta a raibh daltaí as láthair don scoilbhliain iomlán, go dtí dáta deiridh na scoilbhliana, an dáta sin san áireamh.</b></p> <p>MINIÚ:</p> <p>1. Suimigh líon iomlán na laethanta a raibh gach dalta as láthair ón scoil agus scríobh an freagra mar líon iomlán laethanta.</p> <p>2. Is é atá i gceist le lá as láthair ná nuair a mharcáiltear ar thaifeadh na scoile go raibh dalta as láthair de réir ghnáth-nósanna imeachta na scoile. Má dhéanann an scoil leathlaethanta as láthair a thaifeadh agus má tá an t-eolas sin ar fáil duit go héasca, ba chóir iomlán na laethanta sin a chur san áireamh sa tuairisc mar choibhéis laethanta iomlána.</p>	
<p><b>2. Líon iomlán daltaí a bhí as láthair 20 lá nó níos mó i rith na scoilbhliana.</b></p>	
<p><b>3. Líon iomlán daltaí a díbríodh as an scoil, nuair a baineadh, nó nár baineadh, triail as gach próiseas achomhairc i rith na scoilbhliana.</b></p>	
<p><b>4. Líon iomlán daltaí a cuireadh ar fionraí i rith na scoilbhliana.</b></p>	

**Tabhair faoi deara : maidir le ceisteanna 1-4 thuas, ná cuir sonraí san áireamh maidir le daltaí ar Chúrsaí Iar-Ardeistiméireachta nó ar chúrsaí Aosoideachais, ach cuir sonraí san áireamh maidir le daltaí os cionn 16 bliana d'aois, le do thoil.**

**Dearbhaím go bhfuil an t-aischur seo ag teacht le taifid na scoile**

**Sínithe:** \_\_\_\_\_  
(Príomhoide/Rúnaí/Cathaoirleach, thar ceann an Bhoird Bhainistíochta)

**Dáta:** \_\_\_\_\_

**Tuairiscí le seoladh isteach ar cheann de na bealaí seo a leanas:**

Ar líne	<a href="http://www.schoolreturn.ie">www.schoolreturn.ie</a>	R-phost	<a href="mailto:schoolreturn@newb.ie">schoolreturn@newb.ie</a>
Post	Bain úsáid as an gclúdach litreach (postas íoetha)		

**Má tá aon cheist agat, cuir gaoch ar an Líne Tacaíochta 1890 36 36 66**

**Le seoladh ar ais roimh 26.06.09 (Iarbhunleibhéal), 10.07.09 (Bunleibhéal)**